

Appendix 2 – Proposed Increase for Specialist Housing Services 2013/14 Fees and Charges

Item	2012/13 Fee	2013/14 Fee	Increase
Discretionary service charge loan application fee	£523.00	£550.00	5.16%
Mandatory service charge loan application fee	£100.00	£100.00	nil
Voluntary charge application fee	£523.00	£550.00	5.16%
Notices of assignment and notices of charge	£10 / £30	£10 / £30	nil
Pre-assignment pack	£164.00	£172.00	4.88%
Pre-assignment pack – expedited 48 hours	£225.00	£236.00	4.88%
Postponement of charge for home improvement	£117.00	£123.00	5.13%
Postponement of charge for all other reasons	£164.00	£172.00	4.88%
Remortgage	£79.00	£83.00	5.06%
Retrospective letter of postponement	£238.00	£250.00	5.04%
Deed of covenant	£122.00	£128.00	4.91%
Additional completion statement fee	£37.00	£39.00	5.41%
Ad-hoc/voluntary disposals	£214.00	£225.00	5.14%
License for alterations	£214.00	£225.00	5.14%
Collective enfranchisement	£213.00	£224.00	5.16%
Gas servicing administration fee	£30.20	£30.20	nil
Expedition fee for remortgage	£61.00	£64.00	4.92%
Expedition fee for pre-assignment	£61.00	£64.00	4.92%
HO Guide postage cost (for HOU guides on request)	£5.28	£5.30	0.38%
Reproduction copy of lease	£37.00	£39.00	5.41%
Certified copy of lease	£53.00	£56.00	5.66%
Reproduction copy of section 125 notice	£24.00	£25.00	4.17%
Reproduction copy of specification	£24.00	£25.00	4.17%
Individual enfranchisement	£213.00	£224.00	5.16%
Purchase of properties freehold on short leases	£213.00	£224.00	5.16%
Right of first refusal – pre-emption requests	£83.00	£87.00	4.82%
Others/land	£213.00	£224.00	5.16%
Sale of freehold reversionary interest	£213.00	£224.00	5.16%
Further engrossment of the counterpart lease	£24.00	£25.00	4.17%
Lease extensions	£213.00	£224.00	5.16%
Ad-hoc disposals	£213.00	£224.00	5.16%
Collective enfranchisement:			
Standard charge	£213.00	£224.00	5.16%
Lease-back of tenanted properties	£510.00	£536.00	5.10%
Landlords Consent for Alterations Permissions:			
Like-for-like replacements i.e. kitchens/bathrooms	£30.50	£32.00	4.92%
Change of boilers/radiators	£61.00	£64.00	4.92%
Minor structural alterations	£75.00	£79.00	5.33%
Any internal works or retrospective permissions	£213.00	£224.00	5.16%
Structural alterations – retrospective permissions	£325.00	£341.00	4.92%
Additional completion statement fee	£61.00	£64.00	4.92%
Duplicate right-to-buy documentation	£49.00	£51.00	4.09%

Item	2012/13 Fee	2013/14 Fee	Increase
Legal Discharge of Charge:			
RTB natural	£50.00	£50.00	nil
RTB premature; voluntary SCL, discretionary SCL	£100.00	£100.00	nil
Rent references	£37.00	£39.00	5.41%
Section 146 notice fee	£233.00	£245.00	5.15%
Equity Share:			
Administration fee	£100.00	£100.00	nil
Valuation fee	£155.00	£155.00	nil
Legal fee	£475.00	tbc	tbc
Lease plan	£160.00	tbc	tbc
Equity Loan:			
Administration fee	£100.00	£100.00	nil
Valuation fee	£155.00	£155.00	nil
Legal fee	£275.00	tbc	tbc
Exit fee	£100.00	£100.00	nil
Barrow Store – Annual Rents:			
Bournemouth Road	£656.00	£690.00	5.18%
Southwark Park Road (small)	£260.00	£273.00	5.00%
Southwark Park Road (large)	£656.00	£690.00	5.18%
Portland Street	£1,050.0 0	£1,100.0 0	4.76%
Kingston Mews (small)	£525.00	£550.00	4.76%
Kingston Mews (large)	£1,050.0 0	£1,100.0 0	4.76%
Northchurch	£946.00	£994.00	5.07%
Garages Weekly Rent (reference only):			
Concessionary (Blue Badge & Elderly)	£13.62	£13.62	nil
Standard	£18.62	£18.62	nil
Private	£27.50	£27.50	nil
Bed and Breakfast:			
Weekly rate	£190.38	£190.38	nil
Daily rate	£27.20	£27.20	nil
One breakfast meal	£2.55	£2.58	1.00%
Two breakfast meals	£5.08	£5.13	1.00%
Three breakfast meals	£7.63	£7.71	1.00%
Four breakfast meals	£10.17	£10.27	1.00%
Five breakfast meals	£12.72	£12.85	1.00%
Six breakfast meals	£15.25	£15.40	1.00%
Seven breakfast meals	£17.80	£17.98	1.00%
Eight breakfast meals	£20.35	£20.55	1.00%
Nine breakfast meals	£22.89	£23.12	1.00%
Ten breakfast meals	£25.44	£25.69	1.00%
Private Sector Leasing/Self-Contained:			
One bedroom	£211.34	£211.34	nil
Two bedrooms	£268.47	£268.47	nil
Three bedrooms	£310.00	£310.00	nil
Four bedrooms	£413.84	£413.84	nil
Five bedrooms	£500.00	£500.00	nil
Weekly hostel laundry charge	£2.90	£2.93	1.00%